



Open Position (Full Time)
SSVF Case Manager Supervisor
Fort Worth, TX

Recovery Resource Council is seeking a full-time Case Manager Supervisor to coordinate activities and functions for the Supportive Services for Veteran Families (SSVF) Program staff.

The ideal candidate would manage workflow and staff assignments. Develop, monitor and evaluate staff performance including quarterly and annual reviews. Provide daily supervision of specific staff and their responsibilities. Your passion to serve the veteran community will motivate your daily work life. You will ensure communication and connection with Key Community Partners. Ensure services are delivered in accordance with funder requirements as well as agency culture, mission and values. Proactively identify resource barriers faced by SSVF clients and implement strategies to best address issues. Implement training for SSVF team as needed. Support reporting and evaluative needs of the program by ensuring proper, accurate and timely documentation. Live out the mission and values of Recovery Resource Council. Most importantly, possess clear understanding of the eligibility criteria to conduct screenings and intake on new client referrals. You will report to the Assistant Director of Special Populations.

Competencies, Knowledge, and Qualifications:

- Ability to work one-on-one as well as with large groups
- Ability to work as part of a team
- Ability to organize and prioritize work
- Skill in formulating client recovery goals and objectives
- Strong communication skills including ability to deliver presentations to a group
- Knowledge of substance use disorders and mental health issues
- Knowledge of community resources for chemically dependent clients
- Knowledge of community resources for HIV positive clients and their family
- Knowledge of 12-step groups and how they work
- Knowledge of a variety of recovery activities and methods and how they work
- Ability to work flexible schedule including nights and weekends
- Knowledge of screening/assessment instruments
- Ability to communicate effectively, both orally and in writing
- Ability to work independently and as part of a team
- Knowledge of community resources and ability to network
- Ability to plan, organize, set objectives, time frames, and prioritize
- Reliable personal vehicle with applicable Texas insurance is required

Education and/or Experience:

Bachelor's degree in Social Work or related field; Master's degree preferred. At least 2 years of relevant supervisory experience; Experience working with Veterans preferred; Experience working with people experiencing homelessness; Must have reliable transportation, a current Texas Driver's license and evidence of auto liability insurance.

Interested parties should email resumes to Margie Hatcher, m.hatcher@recoverycouncil.org

Equal Opportunity Employer: Recovery Resource Council complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity).